

*"Our vision is to help clients achieve a higher level of productivity, profitability, efficiency and sustainability."*

# MES Hybrid Document Systems



Girls Guides Ontario Council

*"The excellent support with this project has only served to assure us that we were correct in staying with a good company."*

The Girl Guides began in 1908 when Boy Scout founder Lord Baden-Powell, asked his Sister, Agnes, to create a similar program just for girls. By 1910, the movement had reached Canada, and by 1912, there were units in every province and many of Canada's most forward-thinking women had gathered together to create the Canadian Girl Guides Association.

The archives of the Ontario Council holds textual records, publications, magazines, photographs, scrapbooks, uniforms, insignia and other artifacts pertaining to the history of Guiding in Canada. Unfortunately, a great deal of this information was becoming dated and the paperwork was hard to retrieve and easily became damaged. MES Hybrid Document Systems were already microfilming a number of documents for the Girl Guides but it was decided that the documents should be returned to them in an electronic format. This allowed the organization to perform simple searches and retrieve the information quickly and efficiently.

Head of the Girl Guides Ontario Council Archives, Joan Beckley, welcomed the idea of installing Spielberg's FileDirector software into the Girl Guides archives office. MES takes bankers boxes, filled with important and historical documents, from the Guides, scans them and archive writes them onto microfilm for long term archival retention. They also upload the images straight into their FileDirector system allowing Joan and her colleagues to search and find historic documents with only a few keystrokes.

FileDirector's flexible, easy-to-use interface has greatly benefitted the Girl Guides of Canada, given them more space in their offices and has made the information available Province-wide.

*"We will save badly needed storage space, save research time down the line and have confidently preserved historical records."*

*"We chose MES Hybrid Document Systems because of a prior successful relationship, the caring professional advice, acceptable price."*

*"We really appreciate the advice and hand-holding that we have been given from Day 1, the great rapport we have with MES Hybrid Document Systems and the opportunity they have given us with the FileDirector software."*

*Joan Beckley  
Girl Guides of Canada  
Ontario Council Archives*

